



Danbury Pre-School



Registered Charity no: 1111808
Accredited PSLA membership no: 10584 DFES/Ofsted nos: 581607 / 542542

Tel: 0845 643 0076

Website: <http://www.danburypreschool.org.uk>

RESERVES POLICY

Allowance has been made by Danbury Pre-School for an emergency contingency fund.

- The current reserves held are an estimated contingency for the payment of staff salaries and essential running costs for a period of three months.
- Responsibility for maintaining reserves at the agreed level will be taken by:

The Chair Person and Treasurer

- Our Reserves Policy will be reviewed annually by the Committee in order to assess that the reserves held match the Pre-Schools current needs.

This policy was adopted at a meeting of _____ name of setting

Held on _____ (date)

Date to be reviewed _____ (date)

Signed on behalf of the management committee

Name of signatory _____

Role of signatory (e.g. chair/owner) _____